



## PREPARING TO MOVE CHECKLIST

When all the paperwork clears, the process is far from over.

At this stage, you're faced with the task of physically moving and this can be a stressful experience for anyone. However, with a bit of planning, the stress can be reduced.

The first and most important thing is to start planning early; ideally six weeks to two months before the intended move date.

It is also a good idea to make a note of important phone numbers, dates and company names on the moving checklist. This way all the important information you may need during the move is in one place.

### SIX WEEKS BEFORE THE MOVE

- Confirm the moving date with your agent before booking any services.
- If currently renting, inform your landlords of the proposed moving date in writing.
- The letter should include the moving date, and clearly state the date it was written.
- Check if the landlord has any requirements in regards to the return of deposits, moving out, handing over keys etc.
- Inform your home insurance company of the proposed moving date. This ensures that your coverage at the new address starts from the day of the move.
- If professional movers are a consideration, request quotes from a range of moving companies before making your decision. They should be informed about any extremely heavy or awkward pieces that will need to be moved, and any accessibility issues on either property.

#### ***A written quote should include:***

- The type of insurance they have and what it covers
- The number of people used each move?
- If packing material is included or if there is an additional charge.

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EACH OFFICE INDEPENDENTLY OWNED & OPERATED